



YAZOO COUNTY SCHOOLS

"Creating Next Generation Leaders"

OFFICE OF THE SUPERINTENDENT

94 Panther Drive
Yazoo City, Mississippi 39194
Phone: 662.746.4672
Fax: 662.746.9270
www.yazoo.k12.ms.us

Dr. Ken Barron, Superintendent

Dr. Terri Rhea, Assist. Superintendent

YAZOO COUNTY SCHOOL DISTRICT REQUEST FOR PROPOSAL

Instructional Consulting Services 2024-2025

I. Overview:

Yazoo County School District (YCSD) is located in Yazoo County, MS. 4 campuses-2 elementary, 1 middle school, 1 high school with an alternative school located on the high school campus. The district has approximately 1350 students. The overall accountability rating for the school district is a "C".

II. Purpose of RFP:

The District is requesting proposals/quotes for professional development, throughout the 2024-2025 school year, in the following areas:

- Teacher Effectiveness Coaching and PD Sessions
- Curriculum Mapping
- STEM and STEAM Teacher Coaching
- Special Education Department Coaching (including development of IEPs)
- ACT Coaching
- ELA and Math remediation to address learning loss/regression
- SEL Implementation
- Assessment and Data systems
- Tutorial Services
- Multi-Tiered Systems of Support (MTSS)
- (EL) English Learner Services

This will include approximately 120 teachers.

III. Project Scope:

Services to: Bentonia Gibbs Elementary School, Linwood Elementary School, Yazoo County Middle School, Yazoo County High School (please see services specifications on page 2).

IV. Tentative Schedule:

The tentative schedule of the RFP events are as follows: a. **RFP Released 03/06/2024**; b. **Proposal Due Date: 03/25/2024**.

These services shall be provided to the Yazoo County School District during the 2024-2025 school year. Upon satisfactory evaluation of the provided services, additional services may be extended to the 2025-2026 school term.

Quotes are requested for half and full day rates for professional development services. The use of the days depends on the identified needs and the number of teachers to receive the services. However, it is hopeful that the returned proposals include a sufficient amount of days per grade level to address content-specific standards and assessments, specific to each grade level, for at least 40 days.

A paper copy or an email copy of this document, including any addendums, can be obtained by request below:

Kim Newton, Federal Programs Director
Yazoo County School District
94 Panther Drive
Yazoo City, MS 39194
Email: kim.newton@yazoo.k12.ms.us

V. **RFP Submission Requirements:**

Email a copy of the RFP response by 03/25/2024 by noon to the following address: kim.newton@yazoo.k12.ms.us. Kim Newton, Federal Programs Director.

All questions, comments and requests for clarifications must be in writing to **Kim Newton**. The School District reserves the right, at its sole discretion, to determine appropriate and adequate responses to the written comments, questions and requests for clarification.

VI. **Minimum Eligibility Requirements for Contract Award:**

1. Applicants must have been consulting with educators for a minimum of three (3) years of experience providing educational consulting, training services and materials.
2. Applicants must comply with all applicable licensing and certification requirements specific to the proposed services.
3. Evidence of previous work with high performing school districts and/or significant growth of school districts where coaching/modeling/professional development by consulting vendor has performed services.

VII. Vendor Services Specifications:

The Yazoo County School District is requesting quotes for the following: A coaching/modeling professional development plan for instructional staff and administrators of Yazoo County School District that focuses on instructional effectiveness and student achievement in inclusive services and instruction for all instructional staff. The professional development plan will:

- Provide training in job-embedded professional development for instructional staff in instruction inclusion students for all subjects within all grades, including but not limited to instructional coaching, data coaching, assessment coaching, lesson planning, lesson modeling, differentiated instruction, scaffolding and utilizing and identification of resources.
- Provide professional development through job-embedded coaching and workshops to include, but not limited to collaboration, research-based reading strategies and classroom management.
- Assist the schools' and district leadership teams in assessing students' learning strengths and gaps using assessment data from a variety of sources to include state, school, district data, or other sources; help to facilitate regular data meetings with the schools' and district's leadership teams to assess, monitor, and adjust students' learning based on the students' identified strengths and weaknesses. Provide any other training as identified by observation or upon the district's request.
- Develop and submit **DAILY** reports to the school administration and the Federal Programs Director (kim.newton@yazoo.k12.ms.us) and Assistant Superintendent (terri.rhea@yazoo.k12.ms.us). Also, all daily invoices will be submitted to the Federal Programs Director (kim.newton@yazoo.k12.ms.us).

VIII. Evaluation Criteria and Scoring Process

The Evaluation Committee will consist of 5 members of District staff and/or Board Members.

The Evaluation Committee shall review all documents submitted. It may also, at its discretion, conduct person interviews with the Proposers submitting the highest scoring proposal(s). The District reserves the right to select from proposals alone.

The following scoring will be used to evaluate the proposals (100 points maximum)

1. Relevant Mississippi experience with school facility projects. (30 pts)

2. Experience with instructional consulting, improving accountability scores (15 pts)
3. Experience in working with administrators, teachers, and students. (10 pts)
4. References from previous projects. (15 pts)
5. Ability to work within the compact time period. (10 pts)
6. Fee structure (20pts)

After consideration of the proposals by the Evaluation Committee and approval by the School Board, the contract award offer will be made to the Proposer.